

**FINAL**



**WEARE ECONOMIC DEVELOPMENT COMMITTEE  
MEETING MINUTES  
November 17, 2009**

**PRESENT:** GEORGE MALETTE, VICE CHAIRMAN; RICHARD BUTT EX-OFFICIO; ELWOOD STAGAKIS

**ABSENT:** ART SICILIANO; HEATHER ALEKSONIS

**GUESTS:** NONE

Vice Chairman Malette called the meeting to order at 7:10 p.m.

**Approval of the Oct. 20, 2009 minutes.**

Deferred to the next scheduled meeting.

**Review of event list.**

George Malette asked if there were other events that need to be listed, there were none. Richard Butt reminded the members that a description of each event needs to be completed.

**Agenda format discussion.**

Members briefly discussed the need to drop some items from the agenda and to have a narrower focus for a manageable set of objectives. George Malette suggested developing short and long term goals.

**The letter to Weare businesses and the mailing list was discussed.**

The committee agreed to delay mailing of the introductory letter to Weare businesses due to the upcoming holidays. New goal is to mail in January of 2010. Ellwood Stagakis completed an updated listing of businesses. Richard Butt will pursue creating mailing labels from this list.

Motion made by Richard Butt to accept letter to Weare businesses as amended. Second by Elwood Stagakis. Motion passed 3-0-0.

**e-mail address for Economic Development Committee.**

Richard Butt checked with town office and found [econdev@weare.nh.gov](mailto:econdev@weare.nh.gov) e-mail address was not linked to member's e-mails. All members e-mail addresses will be linked to the economic development address. Discussion took place regarding protocol for responding to e-mails. Suggested chairman should respond in timely manner. Guidelines need to be established.

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### **Budget**

Question was asked if we had submitted a budget for 2010 as requested by the Town Administrator. Members present said no budget discussions had taken place. Needs to be addressed at our next meeting.

### **Regional Economic Development Steering Committee**

Elwood Stagakas reviewed his efforts to procure funding for Weare. Elwood met with the Director of the Southern NH Planning Commission and a representative from the USDA and was told that Weare did not qualify for Rural Development funds. We may be eligible for a matching loan (80-20). More detailed information is needed to see if and how it would benefit Weare.

### **New business**

George Malette discussed training workshops/seminars that may be useful for local businesses. Web site design, marketing, insurance for small business were mentioned. Elwood Stagakas will contact the Small Business Administration to get further information. Goal of EDC sponsoring workshops for local businesses next year.

Motion to adjourn at 8:25 p.m. made by Richard Butt, seconded by George Malette, all in favor.

Respectfully submitted,  
Richard Butt